



Olvera & Associates
— PARALEGAL SERVICES —
Immigration Consultant

Merchants Bonding Co. CA 5500679

IMMIGRATION CONSULTANT CONTRACT FOR SERVICES

This is a contract between Elizabeth Olvera, called “Immigration Consultant,” and “**{{contactfull_name}}**” called “client.”

NOTICE

1. It is important that the client read this entire contract before signing it.
2. This Immigration Consultant is not an attorney and cannot give legal advice or provide legal services in representing you in court in this immigration matter.
3. It is a violation of California law for the Immigration Consultant to keep any of your original documents because you have failed to pay fees or expenses to the Immigration Consultant.

I. SERVICES

The Immigration Consultant will provide the following services:

Fill out form I-90 application (Paper or Online (through efilng))
Make copies of Documents
Send file with USPS tracking to USCIS
Monitor case from beginning to end, until client gets a decision in the mail.

II. EXPENSES AND FEES

You agree to pay me the following fees, costs and expenses:

Flat Fee: The total cost for the professional fees service is **\$ 350.00**.

This flat rate does not include USCIS FORM filing fees of:

\$ 540 (Green Card application & \$85 fingerprint fees). Payable to the U.S. Department of Homeland Security by credit card or personal check, money order, etc., depending on how you are filing the form.

Other Service fees that may or may not be needed (in the future, but **not** included in this contract):

\$ 50 Change of Address forms

\$ 150 Response to Requests for Evidence (starting price, final price depending on complexity)

Advisals: If you don't respond to an "RFE" (request for Evidence), your case may be considered abandoned. This contract does not include appeal services or assistance if your case is referred for deportation proceedings. We can refer you to an attorney if you need one.

You are paying only for the services listed above and the Immigration Consultant makes no pledge to provide any other services. The Immigration Consultant has no special influence and can not obtain special favors from the family court. It is a violation of California law for the Immigration Consultant to claim special influence or make false or misleading statements to the client.

III. CANCELLATION

This contract may be canceled by the client, in writing, at any time.

A. If the contract is canceled within 24 hours of its signature, the client is not obligated to pay any expenses or fees to the Immigration Consultant and is entitled to a refund of any or previously paid expenses.

B. If the contract is canceled after 24 hours of signing, the client must pay the full contract fee and expenses if the contract was substantially completed fully, or the fair value of the services rendered and expenses incurred, whichever is less.

C. If a refund is requested in writing, hourly work will be billed at \$150 per hour for professional fees, and will be deducted from the refund.

IV. DAMAGES, FEES AND ATTORNEY'S COSTS

In the case of a claim for damages arising out of this contract or any of its provisions the court may grant reasonable attorneys' fees and costs of the claim to the winning party.

In the event of suit or damages arising from this contract or to enforce any of its provisions, the court may award the prevailing party his or her reasonable attorney's fees and costs.

V. DESCRIPTION OF THE PARTIES

Full name:	Elizabeth Olvera Immigration Consultant <i>Olvera & Associates</i>	
Address:	298 Munich Street, SF, CA 94112	
Telephone number:	(415) 985-7080 Email: eo@elizabetholvera.com	

Merchants Bond No.: CA5500679

CLIENT

Client Name: {{client.name}}

{{client.address | address}}

{{client.phone}}

{{client.email}}

SIGNATURES

I agree to the terms and conditions of this contract.